Constitution of Saxons Petanque Club

1. NAME AND LOCATION

1.1 The club is a Petanque club which is and shall be known as “Saxons Petanque Club”. Its playing location shall be at Cricklade Leisure Centre, Cricklade, Swindon SN16 6JW

1.2 The Club is and shall be a private, not-for-profit members club.

2. OBJECTS

2.1 The aim of the club shall be to facilitate and encourage the playing of the sport of Petanque, including but not limited to holding playing events for its members, holding tournaments (whether exclusive to members or inclusive of non-members), establishing and maintaining contact with other clubs of similar interest, and promoting the sport within the local community.

3. MANAGEMENT

3.1 The management of the Club shall be placed in the hands of a committee, comprising Chairman (who may also be referred to as President as is normal in French Petanque clubs), Secretary, Treasurer and any additional committee members the numbers of which and names of whom shall be determined at each Annual General Meeting of the Club. The committee shall have the power to introduce new rules or alter the way in which the rules contained in this Constitution are presently implemented.

4. COMMITTEE MEETINGS

4.1 All members of the Committee shall have one vote each at committee meeting. In the event of a tied vote the Chairman or his proxy shall have a casting vote.

4.2 A quorum for all Committee meetings shall be three.

4.3 Minutes and records of attendance at all meetings shall be kept by the Secretary and all such minutes shall be circulated to all club members within one week of each meeting or as the Committee shall from time to time determine.

5. GENERAL MEETINGS

5.1 The Annual General Meeting of the club shall be held during the month of January or any other month determined at an Annual General Meeting at such time as decided by the committee.

5.2 Three weeks’ notice of an upcoming Annual General Meeting must be given to all paid up members of the Club.

5.3 Items for the agenda of the Annual General Meeting must be Given to the Secretary at least two weeks prior to the date of the Annual General Meeting.

5.4 At the Annual General Meeting it is one member one vote.

5.5 Extraordinary General Meetings can be called at any time by the Club Committee or by one third of the remaining paid-up members of the Club.

5.6 Only paid-up members shall have the right to vote at any meeting.

5.7 A quorum for an Annual General Meeting or Extraordinary General Meeting should consist of a minimum of 3 Committee Members plus a minimum of another 20% of paid-up members. In the event of a tied vote the Chairman or his proxy shall have a casting vote.

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5.8 If at an Annual General Meeting or Extraordinary General Meeting there are insufficient members to form a quorum; or due to unforeseen circumstances a meeting cannot be held on a previously specified date; the committee has the right to adjourn the meeting by up to 3 months to a maximum of 3 times.

6. FINANCE

6.1 A record of all income and expenditure shall be maintained by the Treasurer, who shall produce a record of the Club's accounts at the Annual General Meeting.

6.2 The Club's financial year shall run from 1st of December to the last day of November in each year.

6.3 The Club's funds shall be deposited at a Building Society or Bank under the name of Saxons Petanque Club. All transactions by cheque must be signed by two officers of the Club.

6.4 The club's annual subscription(s), piste and any other fees shall be decided at the Annual General Meeting.

6.5 All reasonable expenses incurred by a member of the Club, on club business, approved by the Committee, shall be reimbursed from Club funds.

7. MEMBERSHIP

7.1 Membership shall be open to all and junior members (under 18 years of age) are especially welcomed.

7.2 All members of the Club will be encouraged to join and be a member of Petanque England (PE) formerly known as the English Petanque Association (EPA).

7.3 Membership will lapse if a membership fee has not been paid by 1st May in each year.

7.4 The Committee shall have the right to withdraw membership from any member of the Club upon investigation of a complaint against that member.

8. PETANQUE ENGLAND CLUB MEMBERSHIP

8.1 Petanque England requires that the name of Management Committee shall refer to the Chairman, Secretary and Treasurer.

8.2 To gain Petanque England Club Membership the aforementioned Management Committee plus a minimum of 3 other club members are required to be Petanque England registered. This Club Membership allows the club to host, and play, in national and regional competitions.

9. DISSOLUTION

The Club may be dissolved at any time by the consent of two-thirds of the paid-up members of the club. Any funds and assets shall be donated to a charity determined by the members.